

**MINUTES OF THE REGULAR MEETING  
OF THE OXFORD PLANNING & ZONING BOARD**

The Oxford City Planning and Zoning Board met in a regular scheduled meeting at Oxford City  
Hall in the Building Services Conference Room Tuesday,  
March 03 2015

**Members Present:**

Council Member, Charlotte Hubbard  
Chairman, Bill Newman  
Fred Denney  
Marshall Shaddix  
Lance Turner  
Melissa Craven  
Clyde Huckeba

**Members Absent:**

Mayor Leon Smith  
Vice Chairman, Charles Strickland

**Also Present:**

Chief Building Official, Mike Roberts  
Secretary, Toni Ridley

**Visitors:**

\*See attached sign in sheet

Noting that a quorum was present, the meeting was called to order by Chairman Bill Newman. Following a review of the minutes of the regular meeting of February 3<sup>rd</sup>, 2015, Lance Turner made a motion to approve the minutes as written, Fred Denney seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 07; Nays: 0 The Chairman announced the motion carried.

1. **Tower Source – Public Hearing to attach a Verizon antenna to the Oxford Water Tower. Located at 802 Stephens St.** – Andy Rotenstreich is representing

Tower Source which is requesting to attach an antenna and a microwave dish to the Oxford Water Tower. They will not be building a separate tower only attaching to the current water tank. The coax cables and wires will be in a shelter that is 10 x 25. The Antenna will be 8ft. with a lightning rod. The lease for this antenna and microwave dish has already signed by the Oxford Water Department in June 2014. There is already a fence in place. Fred Denney made a motion to approve this item. Bill Newman seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 07; Nays: 0. The Chairman announced the motion carried.

2. **Bill Newman asked if anyone wanted to discuss the strategic planning.**- Charlotte Hubbard stated that Bill Curtis and Dawn are going to give a proposal to the council concerning being consultants with us and helping create the Comprehensive plan. Also Melissa Craven has offered the services of an intern that she knows. Charlotte Hubbard briefed Bill Newman on what our class entailed that he was unable to attend.

There being no further business or comments to come before the meeting Chairman Bill Newman made a motion to adjourn.

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Respectfully Submitted by:

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Toni Ridley, Secretary