

**MINUTES OF THE REGULAR MEETING  
OF THE OXFORD PLANNING & ZONING BOARD**

The Oxford City Planning and Zoning Board met in a regular meeting at Oxford City Hall in the Building  
Services Conference Room Tuesday,  
August 05, 2014

**Members Present:**

Council Member, Charlotte Hubbard  
Chairman, Bill Newman  
Vice Chairman, Charles Strickland  
Clyde Huckeba  
Melissa Craven  
Fred Denney  
Marshall Shaddix  
Lance Turner

**Members Absent:**

Mayor Leon Smith

**Also Present:**

Chief Building Official, Mike Roberts  
Secretary, Toni Ridley

**Visitors:**

\*See attached sign in sheets

Noting that a quorum was present, the meeting was called to order by Chairman, Bill Newman. Following a review of the minutes of the regular meeting of July 01, 2014, Marshall Shaddix made a motion to approve the minutes as written, Bill Newman seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 08; Nays: 0 Abstain: 0. The Chairman announced the motion carried.

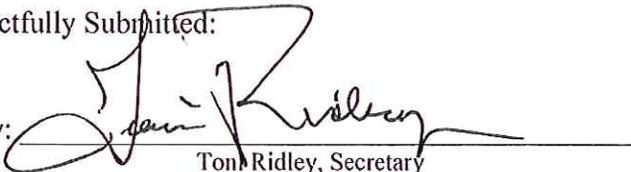
1. Amanda Carnes – Public Hearing requesting annexation and zoning of R-1 located at 2200 Lark Ln. and 2210 Lark Ln. Bill Newman asked Mrs. Carnes to explain why she was requesting this. She explained she had thought she was in the city for the last 20 years but recently found that the paper work didn't go through. Bill Newman asked for discussion. Fred Denney made a motion to approve this item to council. Clyde Huckeba seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 08; Nays: 0. The Chairman announced the motion carried.
2. Bill Wakefield – Requesting a special exemption for 410 Dodson zoned PDC. He would like the ability to use it as a residential use if needed. Bill Newman asked Mr. Wakefield to tell us about his request. He explained that it will need to have \$15,000 - \$20,000 to put into this property to make it commercial. Bill Newman asked if there was any discussion. Marshall Shaddix made a motion to approve the

request. Bill Newman seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 08; Nays: 0. The Chairman announced the motion carried.

3. Leah Sparks – Requesting a special exemption for 31 Choccolocco Suite B zoned CBD, to allow residential living upstairs. Bill Newman asked Leah Sparks to explain her request. She said she is opening a roasting facility with the hopes of a future coffee shop. The upstairs would be apartment living. Bill Newman stated that there are already 7 that have been granted this same request. Charlotte Hubbard made a motion to approve the request. Fred Denney seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 08; Nays: 0. The Chairman announced the motion carried.
4. Gary Miller – Requesting a special exemption for 113 Central Ave. zoned PDC. He would like the ability to use it as a residential use if needed. Bill Newman asked Mr. Miller to explain his request. Mr. Miller stated that he has had it rented for the last 7 -8 years. It went well for a while but it is not visible from Snow Street or Hwy 78. She got a business permit before the city required you to modify the building. If I go forward as a business it will cost \$20,000 - \$30,000 to modify the building for commercial. Fred Denney made a motion to approve the request. Marshall Shadix seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 07; Nays: 0. The Chairman announced the motion carried.
5. Mr. Dorsey – Property location 601 Main St. requesting a 3ft variance in the parking lot. This property is zoned CBD after Billy Grizzard and Mr. Dorsey explained what their plans are it was decided that they did not need to come to the planning board. They would need to meet with Rusty Gann the City Engineer.
6. Redeemer Church - Requesting a special exemption to place a mobile office / class room at 1760 Friendship Rd. Bill Newman asked Ryan Limbaugh to explain their request. He stated that with their growth they have ran out of space. They have a 5 year plan to build onto the building. But for the time right now they need to bring in a modular building to aid in relief. They are willing to do whatever the board requires. Bill Neman made a motion to allow this with the stipulation that it will be for three (3) years. Melissa Craven seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 08; Nays: 0. The Chairman announced the motion carried.

There being no further business or comments to come before the meeting Chairman Bill Newman Made a motion to adjoin.

Respectfully Submitted:

By:   
Tom Ridley, Secretary