

MINUTES OF THE REGULAR MEETING  
OF THE OXFORD PLANNING & ZONING BOARD

The Oxford City Planning and Zoning Board met in a regular meeting at Oxford City Hall  
Tuesday  
November 7, 2017 at 5:30 pm

**Members Present:**

- Mayor Alton Craft
- Bill Newman, Chairman
- Lance Turner, Vice Chairman
- Charlotte Hubbard, Council Member
- Kaye Cash, Secretary
- Melissa Craven
- Fred Denney

**Members Absent**

- Clyde Huckleba (Arrived during Item #2)
- Marshall Shaddix

**Also, Present:**

Mike Roberts, Chief Building Official

**Visitors:** Steve Sarkady

1. Noting that a quorum was present, the meeting was called to order by Chairperson, Bill Newman. Following a review of the minutes of the regular meeting of October 3, 2017. Mayor Alton Craft made a motion to approve the minutes as written. Lance Turner seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 7; Nays: 0; Abstained 0. Chairperson, Bill Newman announced the motion passed.
2. Billboard for Phase Four Holdings – the proposed billboard is located at 2354 Alabama Highway 21, Oxford, AL- to build a 10'X36' 2 panel billboard on the southeast corner. Concerns were expressed regarding possible traffic accidents southbound on Alabama Highway 21 near Beshears Tractor and Equipment. The board would like for the Police Department to look at the location.

Bill Newman made a motion to table. Mayor Alton Craft seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 8; Nays: 0, Abstained: 0. Chairperson, Bill Newman announced the motion was tabled until we receive a report from Police Chief Bill Partridge and City Engineer Rusty Gann.

3. Billboard for Phase Four Holdings- the proposed billboard is located at 365 Old Hwy 202 – to build a single pole billboard. Steve Sarkady spoke. This will be a four panel billboard 12'X25'. Concerns were raised on the size of the signage and was recommended to check with Jason Fondren to see if it is compliant with the new ordinance. Steve Sarkady suggested changing the size of the sign to 10'X36' single panel with a front and back. Kaye Cash made a motion to approve the billboard. Clyde Huckleba seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 8; Nays: 0, Abstained: 0. Chairperson, Bill Newman announced the motion passed.

Fred Denney requested that the City have the new Zoning Ordinance printed into a binder with labels for the Planning Board members. The request was approved by Mayor Alton Craft.

There being no further business, Chairperson, Bill Newman made a motion to adjourn the meeting.

Respectfully,

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Secretary, Kaye Cash