

OXFORD CITY COUNCIL
MINUTES OF MEETING

DATE: September 27, 2016
TIME: 6:30 P.M.
PLACE: Oxford City Hall
PRESENT: Mr. Steven Waits, Council President
Mr. Mike Henderson, Council President Pro Tempore
Mrs. Charlotte Hubbard, Council Member
Mr. Phil Gardner, Council Member

ABSENT: Mayor Leon Smith
Mr. Chris Spurlin, Council Member

The meeting was called to order by Council President Steven Waits and Shirley Henson, City Clerk of the City, served as the Clerk of the meeting.

Ben Character of Meadowbrook Baptist Church of Oxford gave the invocation.

Mr. Waits stated that Mr. Spurlin is absent due to the birth of his first grandchild.

PLEDGE OF ALLEGIANCE

Mr. Waits stated that we like to recognize students in our school system who have excelled in character and academics. Tonight we are recognizing Hayden Lefoy. Hayden is an 8th grader at Oxford Middle School. Her parent is Sam Lefoy and her grandfather is Louis Lefoy. Hayden enjoys softball, hunting, arts and crafts, and telling people about Jesus. At school she is involved in the JUNA team and the Technology Fair. Her favorite subject is Math and her favorite teacher is Ms. Crow. When Hayden grows up she wants to be a Veterinarian.

Hayden Lefoy led the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Waits stated each member of the Council had previously received a copy of the minutes of the September 13, 2016 regular meeting. Mr. Henderson made a motion that the minutes be approved as presented. The motion was seconded by Mrs. Hubbard.

Mr. Waits called for any comments or questions; there being none, on roll call the votes of the Council were as follows: Mrs. Hubbard "Yea", Mr. Gardner "Yea", Mr. Henderson "Yea" and Mr. Waits "Yea". The motion carried.

OLD BUSINESS

Mr. Waits called for any old business; there was none.

NEW BUSINESS

Resolution No. 2016-110 – Approval of the Fiscal Year 2017 budget.

Mr. Gardner made a motion to approve Resolution No. 2016-110. The motion was seconded by Mrs. Hubbard.

Mr. Waits called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard “Yea”, Mr. Gardner “Yea”, Mr. Henderson “Yea” and Mr. Waits “Yea”. The motion carried unanimously.

Resolution No. 2016-111 – Authorizing the Council President to sign an agreement with East Alabama Regional Planning and Development Commission to provide transit services through a fixed route system for the residents of the City of Oxford and to continue to provide Americans with Disabilities Act (ADA) Paratransit services for fiscal year 2017.

Mrs. Hubbard made a motion to approve Resolution No. 2016-111. The motion was seconded by Mr. Henderson.

Mr. Waits called for comments or questions.

Mr. Waits stated that we heard from Shane Christian of East Alabama Regional Planning and Development Commission in the work session and they provide us with a month ridership report.

On roll call the votes of the Council were as follows: Mrs. Hubbard “Yea”, Mr. Gardner “Yea”, Mr. Henderson “Yea” and Mr. Waits “Yea”. The motion carried unanimously.

Resolution No. 2016-112 – Authorizing the Council President to sign a supplemental agreement with Goodwyn, Mills and Cawood for the northward expansion of the Barry Street project.

Mr. Gardner made a motion to approve Resolution No. 2016-112. The motion was seconded by Mrs. Hubbard.

Mr. Waits called for comments or questions.

Mr. Waits stated we met with Keith Strickland of Goodwyn, Mills and Cawood in the work session. This is an 80/20 match and should start next summer.

On roll call the votes of the Council were as follows: Mrs. Hubbard “Yea”, Mr. Gardner “Yea”, Mr. Henderson “Yea” and Mr. Waits “Yea”. The motion carried.

Resolution No. 2016-113 – Authorizing the Council President to enter into a contract for bridge replacement on Airport Road with the State of Alabama through the Alabama Department of Transportation for preliminary engineering.

Mr. Henderson made a motion to approve Resolution No. 2016-113. The motion was seconded by Mrs. Hubbard.

Mr. Waits called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard "Yea", Mr. Gardner "Yea", Mr. Henderson "Yea" and Mr. Waits "Yea". The motion carried unanimously.

Resolution No. 2016-114 – Authorizing the Council President to enter into a contract for bridge replacement on Airport Road with the State of Alabama through the Alabama Department of Transportation for preliminary right-of-way acquisition.

Mr. Gardner made a motion to approve Resolution No. 2016-114. The motion was seconded by Mrs. Hubbard.

Mr. Waits called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard "Yea", Mr. Gardner "Yea", Mr. Henderson "Yea" and Mr. Waits "Yea". The motion carried unanimously.

Resolution No. 2016-115 – Authorizing the Council President to enter into a contract for bridge replacement on Airport Road with the State of Alabama through the Alabama Department of Transportation for utility and construction.

Mrs. Hubbard made a motion to approve Resolution No. 2016-115. The motion was seconded by Mr. Gardner.

Mr. Waits called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard "Yea", Mr. Gardner "Yea", Mr. Henderson "Yea" and Mr. Waits "Yea". The motion carried unanimously.

Resolution No. 2016-116 – Authorizing the Council President to enter into an agreement with Goodwyn, Mills and Cawood, Inc. for a parking lot study.

Mr. Wait stated this is the parking lot at First Baptist Church that is utilized under a lease agreement for the Oxford Performing Arts Center (OPAC) in the amount of \$7,700.00.

Mrs. Hubbard made a motion to approve Resolution No. 2016-116. The motion was seconded by Mr. Gardner.

Mr. Waits called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard "Yea", Mr. Gardner "Yea", Mr. Henderson "Yea" and Mr. Waits "Yea". The motion carried unanimously.

Resolution No. 2016-117 – Authorizing the Council President to enter into an agreement with Goodwyn, Mills and Cawood, Inc. for drainage improvements off Spring Street.

Mr. Waits stated this is \$7,500.00 flood study.

Mr. Henderson made a motion to approve Resolution No. 2016-117. The motion was seconded by Mrs. Hubbard.

Mr. Waits stated this is an area we have been talking about for several months now. With our downtown revision it is something we wanted to address during this process and we are now to the point in the downtown revitalization process that we need to address this.

Mr. Waits called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard "Yea", Mr. Gardner "Yea", Mr. Henderson "Yea" and Mr. Waits "Yea". The motion carried unanimously.

Resolution No. 2016-118 – Authorizing the Council President to enter into a contract with ThinkGard for offsite cloud backup.

Mr. Waits stated that there are some issues with the contract that we are trying to get worked out. I am going to ask for a motion to postpone Resolution No. 2016-118 to the October 11th meeting.

Mr. Henderson made a motion to table Resolution No. 2016-118. The motion was seconded by Mr. Gardner.

Mr. Waits called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard "Yea", Mr. Gardner "Yea", Mr. Henderson "Yea" and Mr. Waits "Yea". The motion carried unanimously.

Mr. Waits stated there is one item we need to look at adding.

Resolution No. 2016-119 – Change order with Hurst Construction, LLC for the Special Operations Building at the Oxford Police Department.

Mr. Henderson made a motion to approve Resolution No. 2016-119. The motion was seconded by Mrs. Hubbard.

Mr. Waits recognized Cal Munroe, Architect with Munroe and Jenkins for comments.

Mr. Munroe stated the change order is for four items. The first item is two inch vinyl faced installation on each side of the center wall which adds \$7,186.35 and also add some receptacles. The television is for them to see the weather. The next item is labor and materials to add conduit for the heat detectors changing the sprinkler system. This is about 400 linear feet of conduit and 12 boxes which adds \$2,012.50. What happened on this was when we originally bid this project we had a foam based sprinkler system which is required if you are doing maintenance of helicopters. They are not going to be doing maintenance on helicopters and they aren't going to break down an engine. We negotiated it out and it was \$80,000.00. The sprinkler system also required these heat detector shields. The next item is to install motors for the three overhead doors at a cost of \$3,935.30. This is a fair price for the work being added. They had everything roughed in, the electrical and that is why it is so cheap to add those motors. The fourth is to add labor and materials to install a wash station for the dog. It is a prefab type sink. The total of all this change order is \$15,432.98.

Mr. Waits called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard "Yea", Mr. Gardner "Yea", Mr. Henderson "Yea" and Mr. Waits "Yea". The motion carried unanimously.

COUNCIL REPORTS/COMMENTS

Mr. Waits called for Council Comments.

Mrs. Hubbard stated I would like to remind everyone that Oxfordfest is this Saturday. It will start around 8:00 a.m. and go all afternoon. If you know someone who does not know about Oxfordfest please invite them.

Mr. Waits stated good weather. Mrs. Hubbard stated it is going to be really nice.

MAYOR'S COMMENTS

Mr. Waits stated Mayor Smith is absent.

Visitors

Mr. Waits called for any comments or questions from anyone present. There were none.

Mr. Waits stated at this time I am going to ask for a motion to go into Executive Session to discuss real or potential litigation and the potential purchase of real estate. I ask our City Attorney Ron Allen if he will certify this.

Mr. Waits stated if the Council approves this we will adjourn from the Executive Session.

Mr. Gardner made a motion to go into Executive Session. The motion was seconded by Mrs. Hubbard.

Mr. Waits called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard "Yea", Mr. Gardner "Yea", Mr. Henderson "Yea" and Mr. Waits "Yea". The motion carried unanimously.

There being no further business to come before the Council, Mr. Henderson made a motion to adjourn. The motion was seconded by Mrs. Hubbard.

Shirley Henson, City Clerk

Steven Waits, Council President