

OXFORD CITY COUNCIL  
MINUTES OF MEETING

DATE: September 14, 2017  
TIME: 6:30 P.M.  
PLACE: Oxford City Hall  
PRESENT: Mayor Alton Craft  
Mr. Chris Spurlin, Council President  
Mr. Steven Waits, Council President Pro Tempore  
Mrs. Charlotte Hubbard, Council Member  
Mr. Phil Gardner, Council Member  
Mr. Mike Henderson, Council Member

The meeting was called to order by Council President Chris Spurlin and in the absence of Shirley Henson, City Clerk of the City, Kristi Durham served as the Clerk of the meeting.

David Harmon of Meadowbrook Baptist Church gave the invocation.

**PLEDGE OF ALLEGIANCE**

Mr. Spurlin stated we are privileged tonight to have with us Miss Hannah Moore. Hannah is a 4<sup>th</sup> grader at DeArmanville Elementary School. Her parents are Chad and Sara Moore. Aleita Campbell is here to support Hannah tonight. We appreciate you being here. Mrs. Copeland thank you for being here as well. Hannah enjoys shopping and dancing. At school, she is a member of the Safety Patrol and the Jacket Sing-sations. Her favorite subject is History and her favorite teacher is Mrs. Holcomb. When Hannah grows up she wants to be a chemist. That is quite a goal. Our teachers and faculty nominate an outstanding student in your school. They don't just go through the roll and pick anyone but they pick those who are high achievers and have high goals and are exemplary students. Hannah we appreciate the hard work and we hope that you continue to do what you are doing.

Hannah Moore led the Pledge of Allegiance.

Mr. Spurlin stated thank you Hannah.

**APPROVAL OF MINUTES**

Mr. Spurlin stated each member of the Council had previously received a copy of the minutes of the August 22, 2017 meeting. Mr. Henderson made a motion that the minutes be approved as presented. The motion was seconded by Mrs. Hubbard.

Mr. Spurlin called for any comments or questions; there being none, on roll call the votes of the Council were as follows: Mrs. Hubbard "Yea", Mr. Gardner "Yea", Mr. Henderson "Yea", Mr. Waits "Yea" and Mr. Spurlin "Yea". The motion carried.

Mr. Spurlin stated Kristi we would like to thank you. Ms. Henson has taken some leave and has not been able to be here. Kristi is doing the role of two jobs. She is now working in the Building Department and coming up here and working with the City Council. I just want to tell you thank you for your hard work and what you do.

### **OLD BUSINESS**

Mr. Spurlin called for any old business; there was none.

### **NEW BUSINESS**

#### **Public Hearing**

Mr. Spurlin opened the public hearing to receive comments on the request of Rodney Minton to re-zone 57.0 acres located in Miller Estates from AG-1 (Agriculture) to MH (Mobile Home). Mr. Spurlin declared the public hearing opened.

Mr. Spurlin asked if there was anyone there to speak for or against the re-zoning. There were none.

Mr. Spurlin stated thank you Rodney Minton for being here tonight. We appreciate that and we appreciate what you are doing for the residents in Miller Estates.

Mr. Spurlin declared the public hearing closed

#### **Ordinance No. 2017-17 – Ordinance to re-zone 57.0 acres located in Miller Estates from AG-1 (Agriculture) to MH (Mobile Home).**

Mr. Waits made a motion to suspend the rules for immediate consideration permitting Ordinance No. 2017-17 to be adopted at this meeting. The motion was seconded by Mr. Henderson.

On roll call the votes of the Council were as follows: Mrs. Hubbard “Yea”, Mr. Gardner “Yea”, Mr. Henderson “Yea”, Mr. Waits “Yea” and Mr. Spurlin “Yea”. The motion carried.

Mrs. Hubbard made a motion to approve Ordinance No. 2017-17. The motion was seconded by Mr. Gardner.

Mr. Spurlin called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard “Yea”, Mr. Gardner “Yea”, Mr. Henderson “Yea”, Mr. Waits “Yea” and Mr. Spurlin “Yea”. The motion carried unanimously.

#### **Resolution No. 2017-97 – Resolution authorizing the Mayor to enter into an agreement with Stone and Sons to purchase a traffic signal for the intersection of Leon Smith Parkway and Crystal Waterway.**

Mr. Spurlin stated this is at the intersection at Home Depot.

Mr. Waits made a motion to approve Resolution No. 2017-97. The motion was seconded by Mr. Henderson.

Mr. Waits stated I just wanted to point out when people see this go up in the next 60 days or so that this is a temporary red light. The poles will look temporary until the road gets widened to be able to put up a permanent structure. I don't want people to think that the poles that are there are the long-term poles they are temporary poles.

Mr. Spurlin stated this is a temporary fix to try to ease the traffic condition there for the holidays.

Mr. Spurlin called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard "Yea", Mr. Gardner "Yea", Mr. Henderson "Yea", Mr. Waits "Yea" and Mr. Spurlin "Yea". The motion carried.

**Ordinance No. 2017-18 – Ordinance mandating the placement of a traffic control device at the intersection of Leon Smith Parkway and Crystal Waterway.**

Mr. Spurlin stated this not only allows up to purchase the equipment but to also install it.

Mrs. Hubbard made a motion to suspend the rules for immediate consideration permitting Ordinance No. 2017-18 to be adopted at this meeting. The motion was seconded by Mr. Gardner.

On roll call the votes of the Council were as follows: Mrs. Hubbard "Yea", Mr. Gardner "Yea", Mr. Henderson "Yea", Mr. Waits "Yea" and Mr. Spurlin "Yea". The motion carried.

Mr. Waits made a motion to approve Ordinance No. 2017-18. The motion was seconded by Mr. Henderson.

Mr. Spurlin called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard "Yea", Mr. Gardner "Yea", Mr. Henderson "Yea", Mr. Waits "Yea" and Mr. Spurlin "Yea". The motion carried unanimously.

**Ordinance No. 2017-19 – Ordinance to remove a traffic control device at the intersection of 4<sup>th</sup> Street and Barry Street and substituting in the place thereof stop signs on 4<sup>th</sup> Street.**

Mr. Henderson made a motion to suspend the rules for immediate consideration permitting Ordinance No. 2017-19 to be adopted at this meeting. The motion was seconded by Mrs. Hubbard.

On roll call the votes of the Council were as follows: Mrs. Hubbard "Yea", Mr. Gardner "Yea", Mr. Henderson "Yea", Mr. Waits "Yea", and Mr. Spurlin "Yea". The motion carried.

Mr. Spurlin stated this will remove the red light at the old Oxford Lumber and Dodson Presbyterian Church. This will replace it with stop signs on 4<sup>th</sup> Street. Rusty Gann, City Engineer has done a traffic study at that intersection and deems that it doesn't warrant a traffic control device or traffic signal. He is wanting us to replace that with stop signs.

Mrs. Hubbard made a motion to approve Ordinance No. 2017-19. The motion was seconded by Mr. Gardner.

Mr. Spurlin called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard “Yea”, Mr. Gardner “Yea”, Mr. Henderson “Yea”, Mr. Waits “Yea” and Mr. Spurlin “Yea”. The motion carried unanimously.

**Resolution No. 2017-98 – Authorizing the Mayor to enter into an agreement with CDG for geotechnical study along Leon Smith Parkway.**

Mr. Spurlin thanked Jana Monday, a representative of CDG for being here. We appreciate the work you are doing.

Mr. Waits made a motion to approve Resolution No. 2017-98. The motion was seconded by Mr. Gardner.

Mr. Spurlin called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard “Yea”, Mr. Gardner “Yea”, Mr. Henderson “Yea”, Mr. Waits “Yea” and Mr. Spurlin “Yea”. The motion carried.

**Resolution No. 2017-99 – Authorizing the Mayor to enter into an agreement with Long Engineering for an analysis on the feasibility of rehabilitating the old truss bridge over Choccolocco Creek.**

Mr. Spurlin stated we want to have a study if we are going to have kayaking and make sure everything is safe or do we need to take the bridge down or is it feasible to rehabilitate it.

Mrs. Hubbard made a motion to approve Resolution No. 2017-99. The motion was seconded by Mr. Henderson.

Mr. Spurlin called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard “Yea”, Mr. Gardner “Yea”, Mr. Henderson “Yea”, Mr. Waits “Yea” and Mr. Spurlin “Yea”. The motion carried.

**Resolution No. 2017-100 – Resolution declaring a 2012 Dodge Charger as surplus property for the City Garage.**

Mr. Gardner made a motion to approve Resolution No. 2017-100. The motion was seconded by Mrs. Hubbard.

Mr. Spurlin called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard “Yea”, Mr. Gardner “Yea”, Mr. Henderson “Yea”, Mr. Waits “Yea” and Mr. Spurlin “Yea”. The motion carried.

**Resolution No. 2017-101 – Authorizing the Mayor to enter into an agreement with the University of Alabama through the College of Continuing Studies for a workshop on sexual harassment prevention.**

Mr. Spurlin stated Marc Webb does an excellent job preparing our employees for situations they may encounter and this is part of that continuing study.

Mr. Waits made a motion to approve Resolution No. 2017-101. The motion was seconded by Mr. Gardner.

Mr. Spurlin called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard “Yea”, Mr. Gardner “Yea”, Mr. Henderson “Yea”, Mr. Waits “Yea” and Mr. Spurlin “Yea”. The motion carried.

**Resolution No. 2017-102 – Authorizing the Mayor to enter into a location release with AETN for photographing or videotaping clogging performances at the Oxford Civic Center.**

Mr. Henderson made a motion to approve Resolution No. 2017-102. The motion was seconded by Mrs. Hubbard.

Mr. Spurlin called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard “Yea”, Mr. Gardner “Yea”, Mr. Henderson “Yea”, Mr. Waits “Yea” and Mr. Spurlin “Yea”. The motion carried.

**Resolution No. 2017-103 – Resolution where the City of Oxford wishes to engage the services of East Alabama Regional Planning and Development Commission to undertake FHWA mapping for the City and to utilize the computer mapping program in support of its comprehension planning and mapping program with a local matching funds of \$7,200.00 and a total project cost of \$36,000.00 under Section 112.**

Mr. Spurlin stated this is an 80/20 matching funds. We use this to make sure our zoning is up to date and we have the correct mapping for our City.

Mrs. Hubbard made a motion to approve Resolution No. 2017-103. The motion was seconded by Mr. Henderson.

Mr. Spurlin called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard “Yea”, Mr. Gardner “Yea”, Mr. Henderson “Yea”, Mr. Waits “Yea” and Mr. Spurlin “Yea”. The motion carried.

**Resolution No. 2017-104 – Resolution authorizing the Mayor to sign an agreement with East Alabama Regional Planning and Development Commission to provide transit services through a fixed system for the residents of the City of Oxford and to continue to provide Americans with Disabilities Act (ADA) Paratransit services for fiscal year 2018.**

Mr. Gardner made a motion to approve Resolution No. 2017-104. The motion was seconded by Mrs. Hubbard.

Mr. Spurlin called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard “Yea”, Mr. Gardner “Yea”, Mr. Henderson “Yea”, Mr. Waits “Yea” and Mr. Spurlin “Yea”. The motion carried.

**Resolution No. 2017-105 – Resolution awarding the bid for replacement dimming and stage power control system for the Oxford Performing Arts Center.**

Mr. Waits made a motion to approve Resolution No. 2017-105. The motion was seconded by Mrs. Hubbard.

Mr. Spurlin called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard “Yea”, Mr. Gardner “Yea”, Mr. Henderson “Yea”, Mr. Waits “Yea” and Mr. Spurlin “Yea”. The motion carried.

**Resolution No. 2017-106 – Authorizing the Mayor to enter into an agreement with Goodwyn, Mills and Cawood for the installation of a new traffic signal at Crystal Waterway and Leon Smith Parkway and traffic signal system assessment and coordination of timings.**

Mr. Waits made a motion to approve Resolution No. 2017-106. The motion was seconded by Mr. Gardner.

Mr. Spurlin called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard “Yea”, Mr. Gardner “Yea”, Mr. Henderson “Yea”, Mr. Waits “Yea” and Mr. Spurlin “Yea”. The motion carried.

Mr. Spurlin stated we have one more item that is not on the agenda that we would like to add. I would like to recognize Mr. Waits.

**Resolution No. 2017-107 – Resolution for the emergency purchase of 2008 Freightliner 106 equipment truck for the Oxford Police Department to be purchased from Superior Automotive in the amount of \$45,000.00 the vehicle utilized is necessary for the Police ESU team and is currently inoperable.**

Mr. Waits made a motion to approve Resolution No. 2017-107. The motion was seconded by Mr. Gardner.

Mr. Spurlin called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard “Yea”, Mr. Gardner “Yea”, Mr. Henderson “Yea”, Mr. Waits “Yea” and Mr. Spurlin “Yea”. The motion carried.

**COUNCIL REPORTS/COMMENTS**

Mr. Spurlin called for Council Comments. There were none.

**MAYOR’S COMMENTS**

Mr. Spurlin asked Mayor Craft if he had any comments. Mayor Craft stated he has no comments.

Mr. Spurlin stated we need to set a Public Hearing for September 26, 2017 to consider the following request which was approved by the Oxford Planning Commission at their August 1, 2017 meeting:

- A.) A new Zoning Ordinance for the City of Oxford.

Mr. Spurlin stated this is to update and make some changes to our Zoning Ordinance. I appreciate the work Mike Roberts and his staff and the Planning Board has done to update things in our City.

### **Visitors**

Mr. Spurlin called for any comments or questions from anyone present. There were none.

Mr. Spurlin stated that we need a motion to go into Executive Session for the discussion of potential litigation. I ask Ron Allen, City Attorney to certify this.

Mr. Gardner made a motion to go into Executive Session. The motion was seconded by Mrs. Hubbard.

Mr. Spurlin called for comments or questions. On roll call the votes of the Council were as follows: Mrs. Hubbard “Yea”, Mr. Gardner “Yea”, Mr. Henderson “Yea”, Mr. Waits “Yea” and Mr. Spurlin “Yea”. The motion carried.

Mr. Spurlin stated we will adjourn from the Executive Session.

There being no further business to come before the Council, Mr. Waits made a motion to adjourn. The motion was seconded by Mr. Henderson.

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Shirley Henson, City Clerk

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Steven Waits, Council President Pro Tem